

**University/College Library  
Broward Community College, Central Campus  
ABI Inform/ProQuest**



<b>Collections</b> 	<b>Search Methods</b> ▼ 	<b>Topic Finder</b> 	<b>Browse Lists</b> ▼ 
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Currently selecting collections...

**About ABI/INFORM**

ABI/INFORM on ProQuest is a worldwide business and economics database indexing and abstracting over 1,400 journals. It includes the full text of many of the articles indexed. If the full text of an article is not available on this database, it may be available from another online database, or the library may have a paper copy in the periodicals area – check for the journal title in the Periodical Search page to learn if it is available in other formats.

**How to start:**

- Go to FAU Library Web Page [www.fau.edu/library](http://www.fau.edu/library)
- Select Indexes/Databases from Quick Links
- Click on the letter "A"
- Select ABI/INFORM Global


**Searching ABI/INFORM**

The search defaults to a "Basic Search", as shown below. You can search for any word or phrase by typing it in the search box and clicking on the search button. You can search for a phrase by enclosing the phrase in quotation marks ("Asian financial crisis").

[Databases selected:](#) ABI/INFORM Global

**Basic Search**

**Tools:** [Search Tips](#) [Browse Topics](#)

<input type="text" value="business ethics"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/>
Database:	<input type="text" value="Business - ABI/INFORM Global"/> <a href="#">Select multiple databases</a>
Date range:	<input type="text" value="Last 12 months"/>
Limit results to:	<input checked="" type="checkbox"/> Full text documents only  <input type="checkbox"/> Scholarly journals, including peer-reviewed <a href="#">About</a>

More Search Options [^ Hide options](#)

Publication title:	<input type="text"/>	<a href="#">Browse publications</a> <a href="#">About</a>
Author:	<input type="text"/>	<a href="#">About</a>
Look for terms in:	<input type="text" value="Citation and abstract"/>	<a href="#">About</a>
Document Type:	<input type="text" value="Any document type"/>	
Publication type:	<input type="text" value="All publication types"/>	
Exclude from results:	<input type="checkbox"/> Book Reviews <input type="checkbox"/> Newspapers	
Sort results by:	<input type="text" value="Most recent first"/>	

**Limiters:** you may limit your search by completing/checking the various boxes including database title, date range, full text, scholarly journal, title of journal or magazine,

author, search terms, document type, publication type, exclude book reviews and newspapers, and sort results by "Most Recent" or "Most Relevant".

### Tips:

Use the check boxes to limit to peer-reviewed articles for retrieval of scholarly articles and to show the number of articles retrieved by a search.

### Combining Terms:

You may wish to use more than one word or phrase in your search. Do this by connecting the words with **AND** or **OR** (e.g., marketing **AND** international; marketing **OR** advertising).

**Other Search Options:** Place the cursor over the icon "Search Methods" and select from the drop down menu that appears.

**Advanced Search:** Allows you to create complex searches, combining terms and limiting the search to particular fields of the record, such as article name, journal title, product, etc.

**Advanced Search** Tools: [Search Tips](#) [Browse Topics](#)

<input type="text"/>	Citation and abstract
AND <input type="text"/>	Citation and abstract
AND <input type="text"/>	Citation and abstract

[Add a row](#) | Remove a row **Search** **Clear**

Database:  [Select multiple databases](#)

Date range:

Limit results to:  Full text documents only  Scholarly journals, including peer-reviewed [About](#)

More Search Options [^ Hide options](#)

AND <input type="text"/>	Publication title:	<input type="text"/>	<a href="#">Browse publications</a> <a href="#">About</a>
AND <input type="text"/>	Subject:	<input type="text"/>	<a href="#">Browse subjects</a>
AND <input type="text"/>	Company/Org:	<input type="text"/>	<a href="#">Browse companies</a>
AND <input type="text"/>	Person:	<input type="text"/>	<a href="#">Browse people</a>
AND <input type="text"/>	Location:	<input type="text"/>	<a href="#">Browse locations</a>

**Publication Search:** Use this option to browse the table of contents of a specific journal.

**Topic Guide:** Similar to a thesaurus, use this list to determine which are the best search terms to find articles on a particular subject. To access this list, place the cursor over the icon "Topic Guide"

### Search Results:

675 documents found for: *(business ethics) AND PDM(>11/30/2004)* >> [Refine Search](#) | [Set Up Alert](#)

[All sources](#) [Scholarly Journals](#) [Magazines](#) [Trade Publications](#) [Newspapers](#)

Mark all  0 marked items: [Email](#) / [Cite](#) / [Export](#)  [Show all documents](#) Sort results by:

1. [It's official: Mason's in business](#)  
*Victor Reklaitis. Knight Ridder Tribune Business News. Washington: Nov 12, 2005. p. 1*  
[Full text](#) [Abstract](#)
2. [William and Mary names business school after Legg Mason leader](#)  
*Victor Reklaitis. Knight Ridder Tribune Business News. Washington: Nov 11, 2005. p. 1*  
[Full text](#) [Abstract](#)
3. [WEEKEND JOURNAL: Taste -- Houses of Worship: Bringing a Law School Down](#)  
*Naomi Schaefer Riley. Wall Street Journal (Eastern edition). New York, N.Y.: Nov 11, 2005. p.*  
[Full text](#) [Abstract](#)
4. [OK Lt. Gov. Fallin promotes workplace ethics at consortium](#)  
*Janice Francis-Smith. Journal Record. Oklahoma City, Okla.: Nov 10, 2005. p. 1*  
[Full text](#) [Abstract](#)

Your search results will appear at the bottom of the page; scroll down the screen to view them..

**Viewing Search Results:**

Click on full text icon to view the full text; click on abstract icon to view the abstract

**To print the text of an article**, first you display the article, then click on the yellow print button beneath the words "Document View".

**To E-mail the article text**, click on the yellow **Email** button and type in your full e-mail address in the e-mail box; click "Send Email"

**To save the article on a disk**, insert your disk into the A drive. Left click on "File" located at the top left hand corner of the screen. Highlight "Save as" and a menu box will appear. Click on the small box next to the words "Save in:" and highlight "3 ½ Floppy (A:)." Type in the title of your article in the box next to "File name" and left click the Save button

For Additional help, call:

* Reference Desk	954-201-6223 or 954-201-6653
Monday - Thursday	7:30 a.m. - 9:00 p.m.
Friday	7:30 a.m. - 5:00 p.m.
Saturday	9:00 a.m. - 5:00 p.m.
Sunday	2:00 p.m. - 9:00 p.m.
Sunday (IIA/IIIB)	2:00 p.m. - 6:00 p.m.

Changes in hours are posted on the U/CL Web Page at <http://ucl.broward.edu/>

Jennifer Madden 11/05