

**University/College Library
Governance Policy Advisory Committee
Minutes
November 2, 2012
Conference Room 315**

Present: Michelle Apps, Phyllis Bebko, Brian Benscoter, Jacqueline Henning, Scott Miller, William Miller, Roy Pocknee, George Young.

Roy Pocknee called the meeting to order at 1:05p.m. in 17-315.

A motion to adopt the agenda was made, seconded and passed.

A motion was made, seconded and passed to approve the minutes of the April 27, 2012 meeting.

Old Business

Dean's Search – Roy reported that the position for Dean of the U/CL, LRC and Campus Tech had been posted on October 26, 2012. The posting is “open until filled” as is the norm for BC, but Roy had received some deadline dates from BC Human Resources which he will clarify since they seem tight.

Dean's Report

Annual Report – Jackie reviewed many of the activities and projects of the U/CL over the past year: (full-report is posted on the library website under “Governance”).

- PRIMO was adopted as the discovery layer for library resources at the end of the summer term.
- The coffee shop is still in the works with a possible opening of after Thanksgiving. Some additional renovation was required for Dunkin Donuts operations.
- LRC elevator repair bid awarded and work is to begin in January 2013.
- Room 160 (former microform room) repurposed as a study room with wet tables and display cases for museum and other items.
- The Literary Feast was held for the 4th year in the new Visual Arts Building.

Allocation Letters

Allocation letters for BC and FAU departments on campus went out at the end of September. Recommended deadlines for allocating funds are November 15, 2012 for the first 50% and February 1, 2013 for the remainder. Scott Miller suggested about having more than one liaison in his Visual and Performing Arts department since the interests are varied.

Staffing Report

- Simone Williams, adjunct librarian for online and international students
- Patrick Nunez Rauber, UCL Faculty librarian

- Celia Roberts, LRC Tutoring lab manager
- Yogesh Paghdar, LRC Evening supervisor
- Johnathan Faubert, LRC ESL lab manager

New Business

By-laws review – Due to the changes in titles and the re-structuring of FAU Broward, the Committee agreed to review the by-laws for the next meeting in the spring of 2013.

Gary Parsons retirement – Bill Miller brought greetings and a farewell from Gary Parsons who will be retiring in December 2012. Bill Miller will find a replacement to complete Gary's term for FAU which expires in 2013.

Hearing no further business, Roy Pocknee adjourned the meeting 2:05 p.m.

Respectfully submitted,

Jacqueline Henning
Executive Secretary