

**University/College Library
Governance Policy Advisory Committee
Minutes
September 28, 2010**

Present: Peter Battaglia, Phyllis Bebko, Brian Benscoter, Natalie Bobb, Donna Cooke, Miguel Menendez, William Miller, Pedro Oliveira, Leah Plocharczyk (via conference phone call), Suzette Spencer, Winston Thompson. Visitor: Jackie Henning.

Chair Peter Battaglia called the meeting to order at 9:35 a.m. in room 17-315. A motion to adopt the agenda as corrected was made and passed.

A motion was made to approve the minutes of the March 25, 2010 meeting. The minutes were approved.

Old Business

There was no old business.

Dean's Report

Annual Report - The annual report for the University/College Library was distributed. It will be posted on the U/CL web page under Governance.

Allocation Letters - Letters for the purchase of library materials are ready and will go out to the departmental liaisons for Broward College and Florida Atlantic University by the end of the week. Peter Battaglia raised a question regarding library support for baccalaureate programs at Broward College. It was acknowledged there is already a strong foundation for the proposed programs due to the collection development made possible by the collaborative arrangement between Broward College and Florida Atlantic University.

Room 17-408 - With the Title V Grant coming to a close the scheduling of room 408 will be administered by library staff. First priority will be given to library use and second priority to teacher training for Broward College and Florida Atlantic University classes with all other requests following.

Facilities - The replacement of the carpet has started and is being done in two phases. All work should be completed by the start of Winter/Spring Semester. The coffee shop project is slowly moving forward. Library staff and Facilities met with an architect to discuss possible noise abatement solutions for the building. We continue to have inadequate cleaning services.

Staffing – Jackie Henning has been appointed on a permanent basis as the Associate Dean for Public Services. We have two other search committees in place, one for an Associate Dean for Technical Services, and a second one for a reference position.

New Business

Peter Battaglia spoke about the shortage of classrooms due to the increase in enrollment. The College is experimenting with early morning classes starting at 6:30 a.m. and is considering Friday night, expanded Saturday, and Sunday classes.

The College is planning to introduce authentication for wireless users, which will present a problem for FAU students and staff. This matter will be pursued with University and College IT staff to resolve the issue.

The Literary Feast is scheduled for October 20, 2010. Preparations for the event are in full swing. A bigger crowd is expected this year.

Hearing no further business, Peter Battaglia called for a motion to adjourn. The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Miguel Menendez
Executive Secretary