

**University/College Library  
Governance Policy Advisory Committee  
Minutes**

**April 18, 2008**

Present: Phyllis Bebko, Silvia Cordova, Audrey Hunter, Sean McNulty, Bill Miller, Pedro Oliveira, Leah Plocharczyk, Chris Roddy, Dianne Ruggiero, Miguel Menendez.

Meeting called to order by Chair pro tem Dianne Ruggiero at 1:40 p.m. in room 17-315.

The agenda was approved as presented.

The minutes of October 26, 2007 were approved as distributed.

Dianne Ruggiero turned the meeting over to Chair Phyllis Bebko who had been detained at the downtown campus.

#### Budget

A motion from the budget subcommittee was received to adopt a budget for 2008-2009 in the amount of \$2,724,048. The proposed budget incorporates a reduction of \$250,088.00 from the current budget. This cut will result in a reduction of services, including freezing the position of library assistant for the reference department and a reduction of approximately \$165,000 in the materials budget. The impact to the service component will be that the library will be closed during Spring Break, the Saturday before Spring Break, the Saturday following Independence Day (it falls on a Friday) and the Saturday during Thanksgiving weekend. In addition, reference services will not be provided during the August break and the building will be closed at 11 p.m. from Sunday through Thursday and on 5 p.m. on Fridays. Motion passed.

#### Dean's Report

We have received drawings for the new location of the coffee shop on the west side of the building, and for the proposed furniture and stacks layout for the fourth floor of the library from Rodriguez, Peterson and Porras, an architectural firm. BCC Facilities is in the process of acquiring quotes for both projects.

Two new employees have been hired. Karen Rodriguez was hired as the new Administrative Coordinator. She will be assisting the two Associate Deans. Chandika Singh was hired as the Lead Library Assistant in Technical Services.

A draft for surveillance guidelines was presented to GPAC. Suggestions, such as the posting of a sign at the entrance were noted. A statement indicating that "bags may be

searched” was recommended for inclusion in the sign. Following discussion, the item was referred to the Dean for review and rewriting.

A draft revision for the mission statement of the University/College Library was introduced for the Committee to consider. After discussion, it was referred back to the Dean for editing and rewriting.

There being no other business, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Miguel Menendez