

**University/College Library
Governance Policy Advisory Committee**

Agenda

**April 18, 2014
2:30 – 4:00 p.m.
Conference Room 315**

BC Voting

**(x) Steve Obenauf for
Roy Pocknee
(x) Ed Erazo
(x) Michelle Apps
(x) Sebastian Bennett**

FAU Voting

**(x) Jessica Lopez-Acevedo
(x) Rita Pellen for Bill Miller
(x) Vanessa Johnson
(x) Diane Wright**

Non-Voting

**(x) Alice Murillo
() Grushenska Elusta
(x) Leah Plocharczyk
() Christopher Johnston**

Guests: Rich Ackerman; Suzette Spencer, Farley Leiriao

1. Call to order
The meeting was called to order by Jessica Lopez at 2:35 p.m. Introductions were made around the table.
2. Approval of Agenda
A motion to adopt the agenda was made, seconded and passed.
3. Approval of Minutes
A motion was made, seconded and passed to approve the minutes of November 1, 2013.
4. New Business
 - a. By-Laws recommended revisions
Several revisions to the by-laws, proposed by the By-Laws Subcommittee (Dean Pocknee and Dean Miller) were discussed. Changes approved include adding the ability to send a designee when attendance to a meeting is not possible, cleaning up language related to changes in titles of committee representatives, GPAC's representation on the dean hiring committee, and budget subcommittee membership. The revised by-law language is attached.
 - b. 2014-2015 budget proposal
The 2014-2015 budget was presented. It represents an increase of \$108,239 to accommodate salary increases given in 2013 and possible pending increases for next year. Budget dollars were repurposed to support increased staffing of the reference computer lab, a security presence of 40 hours a week, and digital services management for 20 hours a week.

A motion to approve the budget was made, seconded and passed.

c. Library policy changes

The computer use policy language on the website has been updated to match the written material distributed at the reference desk. It entails eliminating one line that contradicts other statements in the text.

A motion to approve the computer policy change on the web was made, seconded and passed.

5. Old Business

a. U/CL Logo status

Three draft logos were presented to the GPAC for their review and recommendation. The group suggested further review to include:

- 1) test interchange of school names or scale both to balance out the names,
- 2) stretch banner and use black font, and
- 3) improve legibility of the University College Library type setting for very small sizes

6. Dean's Report

a) Facilities projects

The Library has been assigned a project manager so that all requests in the queue can get the necessary attention. This will ensure integrated planning of the multiple projects, hopefully on a shorter timeline. Pending projects include the new classroom, building signage, circulation self-checkout, separation of the circulation area from the adjacent student space, new counters for circulation and reference areas, enclosure of Dunkin Donuts, and introduction of window walls into the curriculum labs.

b) Computer refresh/Wi-Fi

18 desktop computers and two Apple computers, with upgraded memory have been purchased for the FAU lab and 45 desktops have been purchased for the BC lab. The Wi-Fi project has been completed.

c) Recruitment and hiring processes

The AD of Public Service has been hired. The campus announcement stated, "... Ms. Rebecca Dames has accepted the position of Associate Dean of Public Service for the University/College Library at Broward College, Central Campus. Ms. Dames has 13 years of experience working in libraries. She has managed a Circulation/Audio Visual Department in the county library system of St. Louis, Missouri, and she also served as manager for a branch library in the Knox County Library system. Her academic library experience includes serving as head of Library Services at Northern Arizona University and most recently, as Director of Library Services for Tidewater Community College in Virginia Beach, Virginia. Ms. Dames will be joining us on May 1, 2014."

There are currently 2 vacant Librarian positions. Screening of candidates will start in June.

d) 2014-15 Calendar

Since FAU starts the fall semester on August 18, 2014, one week before BC, the Library will open until 7 pm that week and regular hours will resume the weekend of August 23-24, 2014.

7. Other

BC will share with FAU the list of additional e-resources available to FAU students, faculty and staff by simply requesting access at our circulation desk.

It was requested that a directory of GPAC members be distributed to the members.