

University/College Library
Governance Policy Advisory Committee
Minutes
December 13, 2005

Present: Phyllis Bebko, Sandra Block, Genevieve Chung, Steve Hecht, John Leeds, Jennifer Madden, William Miller, Joyce Walsh-Portillo, Jean Richard Rosemond, Ken Ross, Winston Thompson, Maria Treadwell. Guest: David Pena

The meeting was called to order by Chair Bebko at 2:05 p.m, and introductions were made. The agenda was approved as distributed and the minutes of the meeting of May 8, 2005 were approved.

Chair Bebko called for the Dean's Report which was given by S. Block, Interim Dean.

Annual Report:

S. Block distributed copies of the 04-05 Annual Report of the Library and explained the yearly results.

Exam Hours

The Library will have exam hours again in December during FAU and BCC final exam weeks; however, due to a shortage of staff in Circulation, the Library will only remain open until midnight. Attendance statistics will be kept to compare with past exam hours. Exam hours will also be held again during April 27-May 4, 2006.

Information Desk:

The Information Desk that had been on the second floor for the past two years was moved to the lobby as a pilot project during the summer. It proved to be successful and received positive comments from students, staff, and the Campus Safety/Davie Police. The desk was staff by a full-time staff person for four hours weekday mornings. The Library has continued the Information Desk this fall and will be looking into adding more hours and a more attractive desk.

Audio Books:

The Library has piloted a program for the past two years for the BCC ESL department to combine audio books with the accompanying unabridged book to assist limited English speaking students learn the language by reading and listening to the story simultaneously. The titles were selected by the instructor and the Library's Collection Development Committee. This year, to expand the availability of titles, the committee is looking into purchasing downloadable audio books from NetLibrary. These audio books would be available through the LINCC catalog and can be downloaded to a computer, IPOD, or MP3 player. To assist students in the ESL classes, the Learning Resources Center will purchase some MP3 players and staff will assist students with the download. The Library will also purchase the accompanying book titles. The downloadable audio books will be available to any student with their BCC/FAU ID card through the U/CL NetLibrary Collection.

Fourth Floor Update-BCC Graves Museum Collection:

The planning for the completion of the fourth floor continues with an anticipated start to the renovation sometime in April. The areas to be completed are the Special Collections/Archives Department and the Will and Jo Holcombe Institute for Teaching Excellence. Part of the Holcombe Institute will be a large room for workshops/meetings that can be a library study room when not scheduled.

The South Florida Museum of Natural History, also known as the Graves Museum, went bankrupt and on March 28, 2005, the bankruptcy judge awarded a majority of this anthropological museum, containing specimens, artifacts, and books to BCC. It was decided by the BCC Board of Trustees that this collection would come under the administration of Central Campus and the U/C Library Special Collections Department and be known as the BCC Graves Museum Collection. Items included were pre-Columbian pottery, shards and artifacts; African tribal masks, gourds and textiles; small bronze and ceramic Mediterranean antiquities; a gemstone and mineral collection, dinosaur bones and materials, fossil shells and fish; Asian artifacts; shipwreck materials; a Turkish Mugla House; and 2,000 volumes on various subjects that supported the museum collection. FAU had also loaned the museum a 40-foot whale fossil that FAU is now making arrangements to give to BCC in order to keep it with the collection. In order to continue to make some of the collection available to the residents of Florida and for immediate study by students, the dinosaur exhibit and the gemstone and mineral collection will be on loan to the Museum of Science and Discovery; and various African masks will be on loan to the African American Research Library and Cultural Center. The BCC Board of Trustees and the Library is in the process of writing Memorandums of Understanding for the loans. Once the Special Collections Area of the fourth floor is finished, some of the collection will be displayed there along with various locations on other campuses. BCC has hired a full-time temporary employee from the museum, who will report to the U/CL Associate Dean of Public Services, to help organize the collections and to input and classify the materials for access since much of the collection was never thoroughly accessioned, cataloged, or described. Future plans also include a website and a virtual museum display.

Coffee Cart:

The Coffee Cart in Room 164 has been positively received by students who also continue to use it as a study room. A large screen TV with a running visual display has been placed in room for users to watch.

Searches for an Access Services Librarian and a Reference Librarian Coordinator:

Jackie Henning, the Access Service Librarian, resigned in August to return to Connecticut and Jennifer Madden, the Reference Librarian Coordinator will be retiring in June 2006. Searches to fill these two positions will begin in January 2006.

Children and Non-patron Use of Computers/Authentication on Reference Computers:

There has been an increased use of non-BCC/FAU patrons and children on the reference computers, which has limited the availability of computers for U/CL students. It was approved that the U/CL Computer Use Policy could be revised to restrict use of the reference

computers to U/CL students and staff only. It was also moved by B. Miller and seconded by Joyce Walsh-Portillo that U/CL investigate a means of authentication on the computers.

By-Laws Review

Chair Bebko discussed the need to revise and update the GPAC by-laws to reflect correct position titles and current practices. K. Ross, S. Block, and P. Bebko will begin the revision and send it to the committee for input.

New U/CL Dean

The new Dean, Miguel Menendez will begin on January 30, 2006. The library staff will organize a simple reception to welcome him to the College and University.

Other

Genevieve Chung asked if she should remain on the committee since she will be on sabbatical next semester. It was decided that she should remain since she will be available via e-mail.

The next meeting will be held in the spring.