

**University/College Library  
Governance Policy Advisory Committee**

**Minutes**

**November 1, 2013  
2:00 p.m. Conference Room 315**

<b>(x) Michelle Apps</b>	<b>(x) Ed Erazo</b>	<b>(x) William Miller</b>
<b>(x) Sebastian Bennett</b>	<b>(x) Vanessa Johnson</b>	<b>(x) Alice Murillo</b>
<b>(x) Grushenska Elusta</b>	<b>( ) Sharry Kimmel</b>	<b>(x) Roy Pocknee</b>
	<b>(x) Jessica Lopez-Acevedo</b>	<b>(x) Diane Wright</b>

1. Call to order

The meeting was called to order by Jessica Lopez at 2:05 p.m. Introductions were made around the table. Jessica Lopez assumed her role as chair.

2. Approval of Agenda

A motion to adopt the agenda was made, seconded and passed.

3. Approval of Minutes

A motion was made, seconded and passed to approve the minutes of April 8, 2013 with some minor content corrections.

4. Old Business

a. Dean position

Dean Murillo was welcomed to GPAC. She will be serving as Interim Dean until the position is filled on a permanent basis.

b. Intruder policy

The policy was reviewed and it was concluded that it will serve as a general guideline until a formal policy is developed and presented to the Library as part of a college wide project.

c. By-laws review

GPAC members were asked to review the by-laws and recommend any necessary changes for review at the next meeting.

5. Dean's Report

a. Annual Report

The 2012-2013 annual report was distributed and explained. The report highlights new resources available and activities hosted by the library. It also summarizes expenditures, facilities projects, hiring results, annual usage statistics and employee contributions to the college and profession.

b. Allocation Letters

Academic departments received their budget allocation letters for 2013-2014 and they were encouraged to work with their liaisons in selecting materials.

- c. Facilities Update  
A description of potential facilities project for the next year included assessments for a bigger classroom, building signage, enclosure of food service space, expanded study/work space, and electronic information board.
  - d. Staffing Report  
Newly hired staff was highlighted.
6. New Business
- a. Hiring Process for Associate Dean of Public Service  
The committee has been formed and applications will be reviewed soon.
  - b. UCL Logo  
Marketing offices of BC and FAU will review the logo and their recommendations will be brought to GPAC at the next meeting.
7. Adjournment