

**University/College Library
Governance Policy Advisory Committee
Minutes
April 21, 2009**

Present: Peter Battaglia, Phyllis Bebko, Silvia Cordova, Jackie Henning, Audrey Hunter, Miguel Menendez, William Miller, Leah Plocharczyk, Christopher Roddy. Guest: Sandra Block

Chair Peter Battaglia called the meeting to order at 3:04 p.m. in room 17-315. A motion to approve the agenda was made by Phyllis Bebko and seconded by Jackie Henning. The motion passed.

A motion was made by Bill Miller and seconded by Chris Roddy to approve the minutes of the October 30, 2008 meeting. The minutes were approved as presented.

Budget

Chair Peter Battaglia called upon Dean Menendez to present the library budget. Dean Menendez stated that this was the budget that was recommended by the GPAC budget subcommittee consisting of Bill Miller (Dean, FAU Libraries), Idiculla John (AVP Administration for Broward Campuses), John Thornton (Dean of Business for BC's Central Campus) and himself. Due to the budget constraints of both institutions this is a decrease of \$86,347 for BC and a decrease of \$57,564 for FAU. The overall budget will be \$2,580,137.00 which consists of \$1,548,082 for BC and \$1,032,055 for FAU. Two staff positions will be frozen; the reference associate position will be frozen for a second year and the Associate Dean of Public Services position will be frozen this year due to her retirement. Chris Roddy, Phyllis Bebko and Bill Miller expressed concern about this and who would perform those duties. Dean Menendez explained that he is in the process now of interviewing for the Associate Dean of Administration, who retired in December, and those duties would be merged into this position. A motion was made by Bill Miller and seconded by Chris Roddy to approve the budget. The budget was approved as presented.

Dean's Report

Chair Peter Battaglia called upon Miguel Menendez to present the Dean's Report. The fourth floor construction is complete. The purchase order is going before the BC Board of Trustees next week to approve the installation of the stacks. Some furniture has already been placed and the students are using it as a silent study area.

The funds have been allocated for the moving of the coffee shop from the east side of the building to the west side. This location will have water and sewer connections and will enable them to have an expanded menu.

Dean Menendez reported on some staffing changes and new staff. Robin King, the library's Administrative Assistant will be resigning at the end of the month and moving to NC. Karen Rodriguez will be re-assigned as the Administrative Assistant. Two new faculty librarians were

hired in February—Sunem Beaton-Garcia and Judi Tidwell. Two new full-time staff were recently hired in the Circulation area—Randi LeeAnn Haste and Anisa Thomas. There is also another open position in Circulation that will be advertised soon.

The BC Education program which has been housed on the fourth floor of the library is moving to South Campus, thus vacating the space. Originally the area was designed for the Willis and Jo Holcombe Institute. Because of the need for more group study rooms in the library, it is the Dean's recommendation that the faculty librarian offices be re-located to the fourth floor and that their offices on the first floor be converted to group study rooms. Phyllis Bebko and Bill Miller reminded GPAC that the fourth floor is joint-use space with the understanding that the Holcombe Institute was to have served both institutions with the meeting rooms and classroom(s) available to BC and FAU. Phyllis Bebko stated that her preference was to have the library administrative offices on the fourth floor and create study rooms either on the first or third floor.

After some discussion Phyllis Bebko moved to utilize the fourth floor in such a way to create more group study rooms in the library by relocating seven faculty librarians to the fourth floor and making their current offices into group study rooms. Bill Miller seconded the motion. The motion passed unanimously. It was reaffirmed that the remaining classroom would revert to library use at the end of the grant and be utilized for library instruction.

Other Business

Peter Battaglia asked how BC's four-day work week in the summer would be affecting the library. Miguel Menendez explained the library will still remain open all seven days but that staff who wished to take advantage of the four-day work week would be allowed to do so as long as the public desks have adequate coverage.

Peter Battaglia asked if the UFF negotiations for 08-09 affected the librarians and Miguel Menendez said that there were no problems.

Miguel Menendez announced that he received an email from GPAC member Danielle Popp and she will be leaving FAU. Therefore, her position will need to be filled.

Phyllis Bebko spoke about some of the re-structuring that FAU is undergoing and more classes being taught via videoconferencing. She said that by 2011 all Business programs in Broward will be taught at the Davie Campus and that Computer Science and Engineering will be leaving the Davie Campus at the end of this semester.

Hearing no further business, Peter Battaglia called for a motion to adjourn the meeting. Bill Miller made the motion, seconded by Chris Roddy. Meeting adjourned at 4:09 p.m.

Respectfully submitted,

Miguel Menendez