

**University/College Library
Governance Policy Advisory Committee
Minutes
April 26, 2011**

Present: Phyllis Bebko, Brian Bencoter, Natalie Bobb, Donna Cooke, Audrey Hunter, Miguel Menendez, William Miller, Roy Pocknee, Suzette Spencer, Winston Thompson. Visitors: Rich Ackerman, Jackie Henning, Jan Rothhaar.

Chair Roy Pocknee called the meeting to order at 2:03 p.m. in room 17-315. Dr. Pocknee is finishing the term for GPAC chair Peter Battaglia who resigned his position as academic dean at Central Campus, Broward College.

A motion to adopt the agenda was made, seconded and passed.

A motion was made and seconded to approve the minutes of the September 28, 2010 meeting. The minutes were approved.

Old Business

There was no old business.

Dean's Report

Facilities - The carpet in the building has been replaced. The project was finished in early January. The coffee shop project is moving forward. We are waiting for final approval from the college administration. Cleaning services provided by the new company continue to improve.

Staffing – Harvey “Rich” Ackerman has been appointed as Associate Dean for Technical Services. Before coming to the University/College Library he worked at Nova Southeastern University and the Broward Public Library. After an unsuccessful search for a reference librarian last year, we have appointed Ms. Blodine Francois on a temporary basis as a full time reference librarian. Previously, Ms. Francois had served as an ILL technician at the University/College Library. She returns to U/CL having earned a master's degree in Library Science from SUNY Buffalo.

New Business

Budget – Miguel Menendez reported on the work of the budget subcommittee. The subcommittee membership consists of William Miller, Idiculla John, John Thornton and Miguel Menendez. The budget recommendation for 2011-2012 includes a decrease of \$33,334 or 1.28% of the budget as requested by the Central Campus, Broward College. The recommended budget for the new fiscal year is \$2,567,275. The FAU contribution will be \$1,026,910 and the BC contribution will be \$1,540,365 (40% - 60%). The budget was approved as presented. This recommendation will be forwarded to the college and the university for approval.

A concern was raised about the possibility of the library losing funds that have traditionally been rolled forward. Dr. Miller has written a letter to Provost David Asencio supporting the past practice of allowing the library to retain salary lapse dollars for the purpose of purchasing technology, resources, and making capital improvements to the building.

Facility circulation study – In order to determine the best way to improve the conditions in the building so that they are conducive to learning and research, Miguel Menendez brought a recommendation to engage the services of an architectural firm to determine possible solutions. A motion was made, seconded and passed to proceed with this plan.

Search and Screen for U/C Library Dean – The committee discussed the retirement at the end of the current calendar year of Dean Menendez. A discussion ensued as to the best way to proceed. Phyllis Bebko, who had been delayed due to a presentation being made to the Broward College Board of Trustees joined the meeting via phone call. The following recommendations were agreed upon:

- Miguel Menendez will provide GPAC with a updated job description.
- The position will be posted over the summer in library publications and the Chronicle of Higher Education.
- The committee will be composed of GPAC members in addition to Janet Sturdy (BC-LRC) and Alberto Fernandez (FAU-IT) for a total of 13 members.
- Miguel Menendez will arrange to have Human Resources charge the committee.

Hearing no further business, Roy Pocknee called for a motion to adjourn. The meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Miguel Menendez
Executive Secretary