

**UNIVERSITY/COLLEGE LIBRARY**  
*at Broward Community College, Central Campus*  
**Collection Development Statement**

**Subject: Health Information Management**

Purpose and Emphasis: The primary purpose of the collection is to support teaching at the core curriculum level. The A.S. degree is awarded. Secondary support is directed to faculty research.

Collection Guidelines:

- a. Languages: English is the primary language.
- b. Chronological coverage: Emphasis is on the present decade.
- c. Geographical coverage: Primary emphasis is on the United States.
- d. Format: Including but not limited to; books, periodicals and microforms are purchased.
- e. Types of Materials: Including but not limited to; bibliographies, dictionaries, directories, handbooks, indices, monographs, and periodicals are purchased.
- f. Treatment of Subject: Publications encompassing health care facilities and delivery systems , medical terminology, health records management, data collection and storage, medicolegal procedures, principles of coding, classification systems, management and organization of health care systems and health record laws, shall be purchased.
- g. Date of Publication: Current in-print publications receive priority.
- h. Reference Collection: The Reference Collection mirrors and supports the Health Information Management Collection Development statement. To this end, English-language indices and bibliographies are purchased to provide access to the literature. Dictionaries, handbooks, directories and sources of statistical information are updated regularly.
- i. Acquisitions Plans Affecting the Collection:
  1. Standing Orders:  
CINAHL
  2. Blanket Orders: None
- j. Deselection/Replacement. Materials in the Health Information Management program should be current. Efforts are made to insure that the collection is up-to-date and relevant to the program. Dated materials are candidates for deselection/replacement. These materials are evaluated according to the General Collection Development Policy.

Collection Assessment Tools

American Library Association. Books for College Libraries

Balay, Robert. Guide to Reference Books

Peretz, Annette. Core Collection in Nursing and the Allied Health Sciences

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